



KEYSTONE OAKS SCHOOL DISTRICT
1000 Kelton Avenue
Pittsburgh, PA 15216

BOARD OF SCHOOL DIRECTORS

BUSINESS/LEGISLATIVE MEETING
TUESDAY, MAY 14, 2019
7:00 PM

**KEYSTONE OAKS SCHOOL DISTRICT
SCHOOL DIRECTORS' CALENDAR OF COMING EVENTS**

May 14, 2019– Business/Legislative

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- **Retirement Recognitions – Mr. Vince DeSimone and Ms. Donna Flowers**
- Public Comment
- Approval of Reports
- Public Comment
- Adjournment

June 11, 2019 –Work Session

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- Public Comment
- Review of Reports
- Public Comment
- Adjournment

BOARD PRESIDENT'S REPORT

May 14, 2019

Ms. Patricia A. Shaw

BOARD ACTION REQUESTED

I. BOARD MINUTES

It is recommended that the Board approve the Work Session Minutes of April 9, 2019 and the Business/Legislative Minutes of April 16, 2019.

II. NOMINATIONS FOR THE OFFICE OF TREASURER

It is recommended that the Board accept the nominations for the Office of Treasurer to serve for a one-year term beginning July 1, 2019

III. TERMINATION OF EMPLOYMENT OF NON-PROFESSIONAL EMPLOYEE 2019-4683

It is hereby recommended that the Board of Education, having issued a Letter of Termination placing employee # 2019-4683 on Notice of her potential termination as a Professional employee in accordance with the mandates of Section 514 of the Public School Code of 1949, as amended, and said employee having elected not to respond to said Notice of Termination, the Board does hereby dismiss the employee from further employment, effective immediately.

IV. APPOINTMENT OF VOTING DELEGATE FOR THE PSBA DELEGATE ASSEMBLY MEETING

It is recommended that the Board appoint **Mrs. Theresa Lydon** as the voting delegate to participate in the PSBA Delegate Assembly to be held on Friday, October 18, 2019.

For Information Only

The Delegate Assembly Meeting occurs at the conclusion of the regularly scheduled events of the main PASA-PSBA School Leadership Conference. Voting delegates are not required to pay a registration fee in order to participate in the Delegate Assembly.

V. PENNSYLVANIA DEPARTMENT OF EDUCATION

It is recommended that the Board approve Dr. Stropkaj to submit to the Pennsylvania Department of Education if needed, for August 23, 2018, to be declared an Act 80 Day for the purpose of curricular/staff development.

FOR INFORMATION ONLY

I. Parkway West Career and Technology Center Report

Ms. Annie Shaw

II. SHASDA Report

Mr. Santo Raso

III. PSBA/Legislative Report

Mrs. Theresa Lydon

IV. News from the Boroughs

V. **EXECUTIVE SESSION**

SUPERINTENDENT'S REPORT
May 14, 2019

Dr. William P. Stropkaj

BOARD ACTION REQUESTED

I. SECOND READING POLICY 246: STUDENT WELLNESS

It is recommended that the Board approve the SECOND READING of Policy 246:
Student Wellness.

II. PROFESSIONAL DEVELOPMENT

It is recommended that the Board approve the following conference requests:

Dr. William Stropkaj	PASA-PSBA School Leadership Conference	\$3,700.00
Mrs. Theresa Lydon	Hershey Lodge & Convention Center	(Total for both)
	Hershey, Pennsylvania	
	October 15 – 18, 2019	

Mrs. Carol Persin	International Society for Technology in Education (ISTE)	\$780.60
	Philadelphia, Pennsylvania	
	June 23 – 26, 2019	

For Information Only

This cost to be paid from Title IV funds.

Ms. Kaitlyn Caron	First Steps in Music Certification Course	\$857.80
	Grove City College	
	Grove City, Pennsylvania	
	July 22 – 26, 2019	

For Information Only

This cost to be paid from Title IV funds.

EDUCATION REPORT

May 14, 2019

Mrs. Theresa Lydon, Chairperson

I. ADOPTION OF TEXTBOOKS FOR THE 2019/2020 SCHOOL YEAR

The Administration recommends the adoption and purchase (approximate cost listed below) of the following textbooks for the 2019/2020 school year:

<u>Textbook</u>	<u>Publisher</u>	<u>Price</u>
<i>Chemistry: Matter and Change</i>	McGraw Hill, 2017	\$12,902.40 (120 copies @ \$107.52)
<i>Physical Science</i>	McGraw Hill, 2017	\$8,064.00 (75 copies @ \$107.52)
<i>Forensic Science</i>	Cengage, 2016	\$5,825.00 (50 copies @ \$116.50)
<i>Hole's Essentials of Human Anatomy and Physiology</i>	McGraw Hill, 2018	\$7,030.50 (50 copies @ \$140.61)
<i>Parents and Their Child</i>	Goodheart-Wilcox, 2015	\$2,499.00 (25 copies @ \$99.96)
<i>Working with Young Children</i>	Goodheart-Wilcox, 2016	\$2,666.00 (25 copies @ \$106.64)
<i>Spanish 3</i>	McGraw Hill, 2016	\$6,581.55 (85 copies @ \$77.43)

II. TEXTBOOKS ON DISPLAY FOR THE 2019/2020 SCHOOL YEAR

The Administration recommends that the following textbooks be placed on display for review for thirty (30) days:

<u>Textbook</u>	<u>Publisher</u>
<i>Discovering Our Past: A History of the World (6th Grade)</i>	McGraw Hill, 2018
<i>Discovering Our Past: A History of the United States (7th and 8th Grade)</i>	McGraw Hill, 2018

PUPIL PERSONNEL REPORT

May 14, 2019

Dr. William Stropkaj

BOARD ACTION REQUESTED

I. ESY AGREEMENT WITH THE DAY SCHOOL AT THE CHILDREN'S INSTITUTE

The Administration recommends that the Board approve the ESY Service Agreement between The Children's Institute Day School and the Keystone Oaks School District for services related to a District student effective June 19, 2019 through July 17, 2019.

II. ESY AGREEMENT WITH ACLD TILLOTSON SCHOOL

The Administration recommends that the Board approve the ESY Agreement between ACLD Tillotson School and the Keystone Oaks School District for services related to a District student effective June 17, 2019 through July 19, 2019.

III. POPULATION HEALTH INNOVATIONS, INC. AGREEMENT

The Administration recommends that the Board approve the Agreement between Population Health Innovations, Inc. and the Keystone Oaks School District through July, 2022.

For Information Only

Population Health Innovations, Inc. provides the Health eTools for electronic medical records that the District has been participating in for several years.

IV. ALLEGHENY INTERMEDIATE UNIT – EDUCATIONAL SERVICES AGREEMENT 2019/2020

The Administration recommends that the Board approve the Allegheny Intermediate Unit's *Education Services Agreement* for the 2019/2020 school year.

For Information Only

This agreement reflects Special Education and Pupil Personnel services if and when these services would be incurred.

PERSONNEL REPORT

May 14, 2019

Ms. Patricia A. Shaw, Co-Chairperson
Mr. Matthew Cesario, Co-Chairperson

BOARD ACTION REQUESTED

I. APPOINTMENTS

A. Professional Employee

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2017-2020*, the Administration recommends the employment of:

Sarah Streit

Speech Therapist – Dormont Elementary/Keystone Oaks Middle School/Keystone Oaks High School

Effective: Retroactive to January 21, 2019

Salary: \$45,500.00 (M, Level 2) (pro-rated)

B. Substitute Custodian

It is recommended that the Board approve, **Julia Beadle**, as a substitute custodian retroactive to April 23, 2019.

II. SUMMER/PRE-SEASON COACHING POSITIONS

In compliance with the *Keystone Oaks Education Association Agreement 2017/2020*, it is recommended that the Board approve the following coaches for the 2019 Summer/Pre-Season with payment of \$20.00 per hour:

<u>Sport</u>	<u>Coach</u>
Boys Soccer	Sotiri Tsourekis
Girls Soccer	Roman Nardozi
Cross Country	Judith Fritz Sarah Hardner Lainey Resetar
Softball	Mark Kaminski Kristen Kaminski

Football	Greg Perry Jim Feeney Jeff Sieg Russ Klein Steve McCormick
Tennis	Leslie Leopold
Girls Volleyball	Mike O'Leary David Harouse
Golf	Dennis Sarchet

FINANCE REPORT

May 14, 2019

Ms. Raeann Lindsey, Chairperson

BOARD ACTION REQUESTED

I. ACCOUNTS PAYABLE APPROVAL LISTS THROUGH APRIL 30, 2019

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of April 30, 2019 (Check No. 59293-59490)	\$739,627.68
B. Risk Management as of April 30, 2019 (None)	\$0.00
C. Food Service Fund as of April 30, 2019 (Check No. 9152)	\$855.00
D. Athletics as of April 30, 2019 (Check No. 2122-2134)	\$13,074.63
E. Capital Reserve as of April 30, 2019 (Check No. 1621)	\$14,194.70
F. Compensated Absences Fund as of April 30, 2019 (None)	\$0.00
G. OPEB Fund as of April 30, 2019 (None)	\$0.00
TOTAL	\$767,752.01

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2018 – 2019 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	2018-2019 BUDGET TOTAL	2018-2019 10 MONTH APRIL/ACTUAL	OVER (UNDER) BUDGET
Revenue				
6000	Local Revenue Sources	\$ 30,014,864	\$ 29,364,468	\$ (650,396)
7000	State Revenue Sources	\$ 12,065,343	\$ 7,768,248	\$ (4,297,095)
8000	Federal Revenue Sources	\$ 849,422	\$ 604,857	\$ (244,565)
Total Revenue		\$ 42,929,629	\$ 37,737,573	\$ (5,192,056)
				(OVER) UNDER BUDGET
Expenditures				
100	Salaries	\$ 16,783,162	\$ 11,678,536	\$ 5,104,626
200	Benefits	\$ 10,702,403	\$ 7,426,596	\$ 3,275,807
300	Professional/Technical Services	\$ 1,574,811	\$ 1,075,470	\$ 499,341
400	Property Services	\$ 1,079,511	\$ 884,675	\$ 194,836
500	Other Services	\$ 5,225,206	\$ 4,202,675	\$ 1,022,531
600	Supplies/Books	\$ 1,417,523	\$ 1,253,588	\$ 163,935
700	Equipment/Property	\$ 530,282	\$ 470,346	\$ 59,936
800	Other Objects	\$ 641,126	\$ 599,990	\$ 41,136
900	Other Financial Uses	\$ 4,975,605	\$ 4,695,108	\$ 280,497
Total Expenditures		\$ 42,929,629	\$ 32,286,984	\$ 10,642,645
Revenues exceeding Expenditures		\$ -	\$ 5,450,589	\$ 5,450,589
Other Financing Sources/(Uses)				
	Interfund Transfers In (Out)	\$ -	\$ -	\$ -

II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF APRIL 30, 2019

Bank Account - Status	Middle / High School	Athletics
Cash Balance - 4/1/2019	\$ 76,357.26	\$ 47,912.43
Deposits	\$ 2,471.05	\$ 995.94
Subtotal	\$ 78,828.31	\$ 48,908.37
Expenditures	\$ 3,005.23	\$ 13,595.81
Cash Balance - 4/30/2019	\$ 75,823.08	\$ 35,312.56

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF APRIL 30, 2019

	BALANCE
GENERAL FUND	
FNB BANK	\$ 1,790,131
PAYROLL (pass-thru account)	\$ 7,058
FNB SWEEP ACCOUNT	\$ -
ATHLETIC ACCOUNT	\$ 35,313
PLGIT	\$ 6,187,911
FNB Money Market	\$ 244,100
PSDLAF	\$ 159,796
INVEST PROGRAM	\$ 177,497
	<u><u>\$ 8,601,806</u></u>
CAFETERIA FUND	
FNB BANK	\$ 402,845
PLGIT	\$ 413,890
	<u><u>\$ 816,735</u></u>
CONSTRUCTION FUND / CAP RESERVE	
FNB BANK	\$ 390,958
PLGIT - G.O. BOND SERIES C OF 2014/ 12-18	\$ 785
	<u><u>\$ 391,743</u></u>
RISK MANAGEMENT / TAX REFUNDS	
FNB BANK	<u><u>\$ 503,496</u></u>
OTHER POST-EMPLOYMENT BENEFITS FUND	
FNB BANK	<u><u>\$ 1,941,813</u></u>
COMPENSATED ABSENCES FUND	
FNB BANK	<u><u>\$ 420,889</u></u>
GRAND TOTAL	<u><u>\$ 12,676,482</u></u>

FACILITIES REPORT

May 14, 2019

Mr. Matthew Cesario, Chairperson

BOARD ACTION REQUESTED

I. CHANGE ORDER – DORMONT GYM FLOOR

It is recommended that the Board approve Change Order 1 to the Dormont Gym Floor for moisture mitigation by Sport Floors at a cost not to exceed \$10,830.00

II. CHANGE ORDER – MIDDLE SCHOOL VCT REPLACEMENT

It is recommended that the Board approve Change Order Proposal #1 for the Middle School VCT Replacement Project at a cost not to exceed \$2,793.00

CAFETERIA REPORT

May 14, 2019

I. NATIONAL SCHOOL LUNCH PROGRAM AGREEMENT

It is recommended that the Board approve the agreement between the Keystone Oaks School District and the Pennsylvania Department of Agriculture, National School Lunch Program

II. SUMMER FOOD SERVICE PROGRAM

The Administration recommends the approval of the Summer Food Program, effective **Monday, June 10, 2019 through Friday, August 16, 2019.**

For Information Only

Anyone 18 or under may participate; locations will be held in Castle Shannon, Dormont, and Green Tree Boroughs.

ACTIVITIES & ATHLETICS REPORT

May 14, 2019

Ms. Kristen Pauchnik, Chairperson

BOARD ACTION REQUESTED

I. EXTRA ATHLETIC WORKERS' – 2018/2019 SCHOOL YEAR

It is recommended that the Board approve the following individual as an extra athletic worker for the 2018/2019 school year:

Tyler Pajak

II. APPROVAL OF CLUBS FOR THE 2019/2020 SCHOOL YEAR

It is recommended that the Board approve the following clubs for the 2019/2020 school year:

<u>Club</u>	<u>Compensation</u>
Academic Club	\$1,200.00
Aiken Art Club	\$1,200.00
Aiken Mileage Club	\$1,200.00
Allies	\$1,200.00
Art	\$1,200.00
Best Friends (HS)	\$1,200.00
Best Friends (MS)	\$1,200.00
Caring Team	\$1,200.00
Environmental (HS)	\$1,200.00
Environmental (MS)	\$1,200.00
French	\$1,200.00
Math	\$1,200.00
Medical Careers	\$1,200.00
Modern Dance	\$1,200.00
National Honor Society	\$1,200.00
Pep	\$1,200.00
Robotics	\$1,200.00
SADD	\$1,200.00
Science	\$1,200.00
Spanish	\$1,200.00
Stage Crew	\$1,200.00
Student Senate (HS)	\$1,200.00
Student Senate (MS)	\$1,200.00
Strength	\$1,200.00
Technology Club	\$1,200.00

For Information Only:

As per Policy 122: Extracurricular Activities, the Board shall approve a Program of Activities by June 30th for the following school year. Only those activities included in the approved Program of Activities shall be considered Board sponsored. Availability of those activities in the following school year is still pursuant to student enrollment and/or sponsor availability.

III. APPROVAL OF SPECIALIZED AND SUPPORT POSITIONS – 2019/2020 SCHOOL YEAR

It is recommended that the Board approve the following Specialized and Support Positions for the 2019/2020 school year:

<u>Club</u>	<u>Compensation</u>
FBLA	\$1,700.00
Junior/Senior Class Sponsor	\$3,050.00
Keynote/Literary Magazine	\$1,700.00 (total)
Odyssey of the Mind	\$3,050.00 (total)
PJAS High School	\$3,050.00 (total)
PJAS Middle School	\$3,050.00
Varieties	\$3,050.00
Yearbook (HS)	\$3,050.00
Yearbook (MS – 2 positions)	\$3,050.00

For Information Only:

As per Policy 122: Extracurricular Activities, the Board shall approve a Program of Activities by June 30th for the following school year. Only those activities included in the approved Program of Activities shall be considered Board sponsored. Availability of those activities in the following school year is still pursuant to student enrollment and/or sponsor availability.

Policy Guide



Policy No. 246

Section PUPILS

Title STUDENT WELLNESS

Adopted JUNE 28, 2006

Revised _____

POLICY NO. 246 STUDENT WELLNESS	
Section 1	<p><u>Purpose</u></p> <p>The Keystone Oaks School District recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, development and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and promotion, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement and a student's long-term health and well-being.</p>
Section 2	<p><u>Authority</u></p> <p>The Board adopts this policy based on the recommendations of the Wellness Committee and in accordance with federal and state laws and regulations.</p> <p>To ensure the health and well-being of all students, the Board establishes that the District shall provide to students:</p> <ol style="list-style-type: none"> 1. A comprehensive nutrition program consistent with federal and state requirements. 2. Access at reasonable cost to foods and beverages that meet established nutritional guidelines. 3. Physical education courses and opportunities for developmentally appropriate physical activity during the school day.

SC 1422.1
42 U.S.C. 1758b
7 CFR 210.31

~~P.L. 108-265
Sec. 204~~

**POLICY NO. 246
STUDENT WELLNESS**

4. Curriculum and programs for grades K-12 that are designed to educate students about proper nutrition and lifelong physical activity in accordance with State Board of Education ~~c~~Curriculum ~~r~~Regulations and ~~a~~Academic ~~s~~Standards.

Section 3

Delegation of Responsibility

The Superintendent or designee shall be responsible for the implementation and oversight of this policy to ensure each of the ~~monitor~~ ~~d~~District schools, programs and curriculum ~~to~~ ~~ensure~~ ~~is~~ compliant ~~tee~~ with this policy, related policies and established guidelines or administrative regulations.

42 U.S.C. 1758b
7 CFR 210.31
~~Pol. 808~~

Each building principal or designee shall annually report to the Superintendent or designee regarding compliance in his/her school.

7 CFR 210.31

Staff members responsible for programs related to student wellness shall report to the Superintendent or designee regarding the status of such programs.

The Superintendent or designee shall annually, ~~in June,~~ report to the Board on the District's compliance with law and policies related to student wellness. The report may include:

1. Assessment of school environment regarding student wellness issues.
2. Evaluation of food services program.
3. Review of all foods and beverages sold in schools for compliance with established nutrition guidelines.
4. Listing of activities and programs conducted to promote nutrition and physical activity.
5. Recommendations for policy and/or program revisions.
6. Suggestions for improvement in specific areas.
7. Feedback received from ~~d~~District staff, students,

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STUDENT WELLNESS**

parents/guardians, community members and the Wellness Committee.

The Superintendent or designee and the established Wellness Committee shall conduct an assessment at least once every three (3) years on the contents and implementation of this policy as part of a continuous improvement process to strengthen the policy and ensure implementation. This triennial assessment shall be made available to the public in an accessible and easily understood manner and include:

1. The extent to which each district school is in compliance with law and policies related to school wellness.
2. The extent to which this policy compares to model wellness policies.
3. A description of the progress made by the District in attaining the goals of this policy.

At least once every three (3) years, the District shall update or modify this policy as needed, based on the results of the most recent triennial assessment and/or as district and community needs and priorities change; wellness goals are met; new health science, information and technologies emerge; and new federal or state guidance or standards are issued.

The District shall annually inform and update the public, including parents/guardians, students, and others in the community, about the contents, updates and implementation of this policy via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods. This annual notification shall include information on how to access the School Wellness policy; information about the most recent triennial assessment; information on how to participate in the development, implementation and periodic review and update of the School Wellness policy; and a means of contacting Wellness Committee leadership.

~~An assurance that District guidelines for reimbursable meals are not less restrictive than regulations and guidelines issued for schools in accordance with federal law shall be provided annually by the Director of Fiscal Services in consultation with~~

42 U.S.C. 1758b
7 CFR 210.31

7 CFR 210.31

42 U.S.C. 1758b
7 CFR 210.31

~~P.L. 108-265
Sec. 204~~

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~~the Home and School Visitor and Food Service Manager.~~

Section 4

Guidelines

Recordkeeping

The District shall retain records documenting compliance with the requirements of the School Wellness policy, which shall include:

1. The written School Wellness policy.
2. Documentation demonstrating that the District has informed the public, on an annual basis, about the contents of the School Wellness policy and any updates to the policy.
3. Documentation of efforts to review and update the School Wellness policy, including who is involved in the review and methods used by the District to inform the public of their ability to participate in the review.
4. Documentation demonstrating the most recent assessment on the implementation of the School Wellness policy and notification of the assessment results to the public.

Wellness Committee

The District ~~Board~~ shall ~~establish~~^{appoint} a Wellness Committee comprised of, ~~but not limited to~~, at least one (1) of each of the following: School Board member, ~~d~~District administrator, ~~d~~District food service representative, student, parent/guardian, school health professional, physical education teacher, and member of the public, ~~school nurse and coach~~. It shall be the goal that committee membership will include representatives from each school building and reflect the diversity of the community.

The Wellness Committee shall serve as an advisory committee regarding student health issues and shall be responsible for ~~implementing~~, periodically reviewing and suggesting revisions to ~~developing~~ a Student Wellness Policy that complies with law

7 CFR 210.31,
210.15

42 U.S.C. 1758b

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~~to recommend to the Board for adoption.~~

The Wellness Committee shall review and consider evidence-based strategies and techniques in establishing goals for nutrition education and promotion, physical activity and other school based activities that promote student wellness as part of the policy development and revision process.

7 CFR 210.31

~~The Wellness Committee may examine related research and laws, assess student needs and the current school environment, review existing Board policies and administrative regulations and raise awareness about student health issues. The Wellness Committee may make policy recommendations to the Board related to other health issues necessary to promote student wellness.~~

~~The Wellness Committee may survey parents/guardians and/or students; conduct community forums or focus groups; collaborate with appropriate community agencies and organizations; and engage in similar activities within the budget established for these purposes.~~

~~The Wellness Committee shall provide periodic reports to the Superintendent or designee regarding the status of its work as required.~~

Nutrition Education

~~The goal of nutrition education is to teach, encourage and support healthy eating by students. Promoting student health and nutrition enhances readiness for learning and increases student achievement.~~

Nutrition education will be provided within the sequential, comprehensive health education program in accordance with ~~State Board of Education~~ Curriculum Regulations and the Academic Standards for Health, Safety and Physical Education, and Family and Consumer Sciences.

SC 1513
Pol. 102, 105

Nutrition education in the District shall teach, model, encourage and support provide healthy eating by all students with the knowledge and skills needed to lead healthy lives. Promoting student health and nutrition enhances readiness for learning and increases student achievement.

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Nutrition education shall provide all students with the knowledge and skills needed to lead healthy lives.

Nutrition education lessons and activities shall be age-appropriate.

Nutrition curriculum shall ~~teach~~ be behavior--focused skills, which may include menu planning, reading nutrition labels and media awareness.

School food service and nutrition education classes shall cooperate to create a learning laboratory.

Nutrition education shall be integrated into other ~~subjects~~ subjects' curriculum to complement but not replace academic standards based on nutrition education.

Lifelong lifestyle balance shall be reinforced by linking nutrition education and physical activity.

The staff responsible for providing nutrition education shall be properly trained and prepared and shall participate in appropriate professional development. The District shall develop standards for such training and professional development. ~~Criteria shall be developed to measure "properly" and "appropriate."~~

Pol. 808

~~District staff shall cooperate with agencies and community organizations to provide opportunities for appropriate student projects related to nutrition.~~

Nutrition education shall extend beyond the school environment by engaging and involving families and the community.

~~Consistent nutrition messages shall be disseminated throughout the District, schools, classrooms, cafeterias, homes, community and media.~~

Nutrition Promotion

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating good environments that encourage healthy nutrition choices and encourage participation in school meal programs.

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District schools shall promote nutrition through the implementation of Farm to School activities, where possible. Activities may include, but not limited to, the initiation/maintenance of school gardens, taste-testing of local products in the cafeteria and classroom, classroom education about local agriculture and nutrition, field trips to local farms and incorporation of local foods into school meal programs.

District staff shall cooperate with agencies and community organizations to provide opportunities for appropriate student projects related to nutrition.

District food service personnel shall review and implement research-based, behavioral economics techniques in the cafeteria to encourage consumption of more whole grains, fruits, vegetables and legumes, and to decrease plate waste.

Consistent nutrition messages shall be disseminated and displayed throughout the District, schools, classrooms, cafeterias, homes, community and media.

Consistent nutrition messages shall be demonstrated by avoiding use of unhealthy food items in classroom lesson plans and school staff avoiding eating less healthy food items in front of students.

District schools shall offer resources about health and nutrition to encourage parents/guardians to provide healthy meals for their children.

Physical Activity

District schools shall strive to provide opportunities for developmentally appropriate physical activity during the school day for all students.

District schools shall ~~determine how they will~~ contribute to the effort to provide students opportunities to accumulate at least sixty (60) minutes of age-appropriate physical activity daily, as recommended by the Centers for Disease Control and Prevention ~~on all or most days of the week~~. Opportunities offered at school will augment ~~That time will include~~ physical

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activity outside the school environment, such as outdoor play at home, sports, etc.

Students shall participate in a variety of age-appropriate physical activities designed to achieve optimal health, wellness, fitness and performance benefits ~~to maximum extent possible~~.

Age-appropriate physical activity opportunities, such as **outdoor and indoor** recess, ~~;~~ before and after school **programs**, ~~;~~ during lunch, ~~;~~ clubs, ~~;~~ intramurals, ~~;~~ and interscholastic athletics, shall be provided to meet the needs and interests of all students in addition to planned physical education.

A physical and social environment that encourages safe and enjoyable activity for all students shall be maintained.

Extended periods of student inactivity, two (2) hours or more, shall be discouraged.

Physical activity breaks shall be provided for elementary students during classroom hours to the maximum extent possible.

Before and/or aAfter-school programs shall provide developmentally appropriate physical activity for participating children.

District schools shall partner with parents/guardians and community members **organizations** to institute programs that support **life-long** physical activity.

Physical activity shall not be used **or withheld** as a form of punishment.

District schools shall promote physical activity through encouragement of walking and biking as a means of transportation to and from school.

Students and the community shall **be encouraged**~~have access~~ to **utilize district-owned** physical activity facilities, such as **playgrounds and fields**, outside school hours **in accordance with established**~~consistent with d~~**District rules and policy.**

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Physical Education

A sequential physical education program consistent with ~~State Board of Education~~ ~~c~~Curriculum ~~r~~Regulations and Health, Safety and Physical Education ~~a~~Academic ~~s~~Standards shall be developed and implemented. All students will participate at least annually in physical education in grades K-8. At the High School level, students must complete the required number of Physical Education credits in order the graduate.

Pol. 102, 105, 217
SC 1512.1

Quality physical education instruction that promotes lifelong physical activity and provides instruction in the skills and knowledge necessary for lifelong participation shall be provided.

Physical education classes shall be the means through which all students learn, practice and are assessed on developmentally appropriate skills and knowledge necessary for lifelong, health-enhancing physical activity.

A comprehensive physical education course of study that focuses on providing students the skills, knowledge and confidence to participate in lifelong, health-enhancing physical activity shall be implemented.

A varied and comprehensive curriculum that promotes both team and individual activities and leads to students becoming and remaining physically active for a lifetime shall be provided in the physical education program.

Adequate amounts of planned instruction shall be provided in order for students to achieve the proficient level for the Health, Safety and Physical Education ~~a~~Academic ~~s~~Standards.

Students shall be moderately to vigorously active as much time as possible during a physical education class. Documented medical conditions and disabilities shall be accommodated during class.

Safe and adequate equipment, facilities and resources shall be provided for physical education courses.

Physical education shall be taught by certified health and

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physical education teachers.

Appropriate professional development shall be provided for physical education staff.

~~Physical education classes shall have a teacher-student ratio comparable to those of other courses.~~

Physical activity shall not be used ~~or withheld solely~~ as a form of punishment.

Other School Based Activities

Safe drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods and throughout the school day.

7 CFR 210.10, 220.8
SC 701, 742

Nutrition professionals who meet hiring criteria established by the District and in compliance with federal regulations shall administer the school meals program. Professional development and continuing education shall be provided for district nutrition staff, as required by federal regulations.

Pol. 808
42 U.S.C. 1751 et seq., 1773
7 CFR 210.3

District schools shall provide adequate space, as defined by the District, for eating and serving school meals.

Students shall be provided a clean and safe meal environment.

Students shall be provided adequate time to eat: a minimum of ten (10) minutes sit down time for breakfast; a minimum of twenty (20) minutes sit down time for lunch.

Meal periods shall be scheduled at appropriate hours, as required by federal regulations and as defined by the District.

7 CFR 210.10

~~Drinking water shall be available at all meal periods and throughout the school day.~~

-Students shall have access to hand washing or sanitizing before meals and snacks.

Access to the food service operation shall be limited to authorized staff.

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Nutrition content of school meals shall be available to students and parents/guardians upon request.

Students and parents/guardians may be involved in menu selections through various means, such as taste testing and surveys.

~~Nutrition professionals who meet criteria established by the District shall administer the school meals program.~~

~~Professional development shall be provided for District nutrition staff.~~

To the extent possible, the District shall utilize available funding and outside programs to enhance student wellness.

Food shall not be used in the schools as a reward or punishment.

The District shall provide appropriate training to all staff on the components of the Student Wellness Policy.

Goals of the Student Wellness Policy shall be considered in planning all school based activities.

Fundraising projects submitted for approval that occur during school hours shall be supportive of healthy eating and student wellness.

Administrators, teachers, food service personnel, students, parents/guardians and community members shall be encouraged to serve as positive role models through dDistrict programs, communications and outreach efforts.

The District shall support the efforts of parents/guardians to provide a healthy diet and daily physical activity for children by communicating relevant information through various methods as appropriate.

The District shall maintain a healthy school environment to optimize conditions for learning and minimize potential health risks to students, in accordance with the district's school environmental health program and applicable laws and

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regulations.

Nutrition Guidelines for All Foods/Beverages at School

All foods and beverages available in District schools during the school day shall be offered to students with consideration for promoting student health and reducing childhood-obesity.

Foods and beverages provided through the National School Lunch or School Breakfast Programs shall comply with established federal nutrition standards ~~under the School Meals Initiative.~~

7 CFR 210.10,
220.8
42 U.S.C. 1751 et
seq., 1773

Foods and beverages offered or sold at school-sponsored events outside the school day, such as athletic events and dances, shall be encouraged to offer healthy alternatives in addition to more traditional fare.

Competitive Foods –

~~All~~ Competitive foods available for sale to students in District schools provided by the District shall meet or exceed ~~comply with~~ the established deferral nutrition standards (USDA Smart Snacks in School) ~~Nutritional Standards for Competitive Foods in Pennsylvania Schools.~~ These standards shall apply in all locations and through all services where foods and beverages are sold to students, which may include, but are not limited to: a la carte options in cafeterias, vending machines, school stores, snack carts and fundraisers. ~~The nutritional standards shall be implemented as a three (3) year plan.~~

7 CFR 210.31,
210.11, 220.12

Competitive foods are defined as foods and beverages offered or sold to students on school campus during the school day, which are not part of the reimbursable ~~at school other than through the National School Lunch or School Breakfast Programs and include a la carte foods, snacks and beverages; vending food, snacks and beverages; school store food, snacks and beverages; fundraisers; classroom parties; holiday celebrations; and food from home.~~

For purposes of this policy, **school campus** means any area of property under the jurisdiction of the school that students may access during the school day.

7 CFR 210.31,
210.11

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<p>For purposes of this policy, school day means the period from midnight before school begins until thirty (30) minutes after the end of the official school day.</p>	7 CFR 210.31, 210.11
<p>The District may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements.</p>	7 CFR 210.11
<p>All competitive foods available to students in District schools shall comply with the established nutrition guidelines, as listed in the Student Wellness Plan; administrative regulations; guidelines; and procedures.</p>	
<p><i>Fundraiser Exemptions -</i></p> <p>Fundraising activities held during the school day involving the sale of competitive foods shall be limited to foods that meet the Smart Snacks in School nutrition standards, unless an exemption is approved in accordance with applicable Board policy and administrative regulations.</p>	Pol. 229
<p>The District may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year: up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. Exempt fundraisers are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards.</p>	7 CFR 210.11
<p>The District shall establish administrative regulations to implement fundraising activities in district schools, including procedures for requesting a fundraiser exemption.</p>	
<p><i>Non-Sold Competitive Foods -</i></p> <p>Non-sold competitive foods available to students, which may include but are not limited to foods and beverages offered as rewards and incentives, at classroom parties and celebrations, or as shared classroom snacks, shall meet or exceed the standards established by the District.</p>	
<p>If the offered competitive foods do not meet or exceed the Smart</p>	

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Snacks in School nutrition standards, the following standards shall apply:

1. Rewards and Incentives
 - a. Foods and beverages shall not be used as a reward for classroom or school activities unless the reward is an activity that promotes a positive nutrition message (e.g., guest chef, field trip to a farm or farmers market, etc.).

2. Parties and Celebrations
 - a. Foods/beverages served must comply with Policy 209.1 – Food Allergy Management and any other District policies.
 - b. Parents/Guardians shall be informed through newsletters or other efficient communication methods that foods/beverages should only be brought in when requested for scheduled parties.
 - c. When possible, foods/beverages for parties and celebrations shall be provided by the food service department to help prevent food safety and allergy concerns.

Pol. 209.1

The District shall provide a list of suggested nonfood ideas and healthy food and beverage alternatives to parents/guardians and staff, which may be posted via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods.

Marketing/Contracting -

Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations.

7 CFR 210.31,
210.11

Exclusive competitive food and/or beverage contracts shall be

SC 504.1

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approved by the Board, in accordance with provisions of law. Existing contracts shall be reviewed and modified to the extent feasible to ensure compliance with established federal nutrition standards, including applicable marketing restrictions.

Management of Food Allergies in District Schools

The District shall establish Board policy and administrative regulations to address food allergy management in district schools in order to:

1. Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.
2. Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.
3. Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.

Safe Routes To School

The District shall assess and, to the extent possible, implement improvements to make walking and biking to school safer and easier for students.

The District shall cooperate with local municipalities, public safety agency, police departments and community organizations to develop and maintain safe routes to school.

District administrators shall seek and utilize available federal and state funding for safe routes to school, when appropriate.

Pol. 209.1

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References:

School Code – 24 P.S. Sec. 504.1, 701, 742, 1337.1, 1422, 1422.1, 1422.3, 1512.1, 1513

National School Lunch Program – 42 U.S.C. Sec. 1751 et seq., 1758b

School Breakfast Program – 42 U.S.C. Sec. 1773

Healthy, Hunger-Free Kids Act of 2010 – P.L. 111-296

National Food Service Programs, Title 7, Code of Federal Regulations – 7 CFR Part 210, Part 220

Board Policy – 102, 105, 209.1, 217, 229, 808